
Eliana Duran

Writer, Artist, Student

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May 4, 2023

Dear Ghada Seifeddine,

My name is Eliana Duran, and I am a rising sophomore at Purdue Honors College pursuing a major in Marketing and a minor in Professional Writing. I am writing to officially apply for the position of undergraduate writing consultant on the Purdue OWL staff.

Ever since I first came to Purdue University, I have been excited about the possibility of working as a writing consultant in the Writing Lab. The OWL, in both its on-campus and online components, is a resource that has helped countless writers worldwide. On campus specifically, students are offered direct, relevant, individualized assistance. I am passionate about helping writers grow, and it would be a huge honor for me to offer my services in the critical work that is done by the OWL team.

During my participation in the ENGL 390 tutoring practicum, I have striven to portray professionalism, punctuality, motivation, and initiative by turning in assignments on time, engaging in class discussions, and pursuing excellence in every project. For example, I took the time to understand the OWL's needs and suggested that we improve the Instagram page. With careful consideration, the class agreed upon this idea for the collaborative tutoring initiative, and we worked as a team to create a detailed proposal. Additionally, I have devoted many hours to observing and engaging in the consultations that take place in the lab. I have successfully led multiple consultations and carefully logged my takeaways from each fieldwork assignment.

Outside of class, my four years of experience working with the Young Writer's Workshop are highly relevant to this position. As a Community Assistant, I help welcome new students to the online community, answer writing questions, and work with a team to make the Young Writer's Workshop a more effective learning space. In the past, I have also served as a Critique Group Leader and an Editing & Feedback Guardian. All three of my roles demonstrate my dedication to helping other writers grow.

Ghada, thank you so much for the opportunity to participate in this tutoring practicum. The time you have invested into mentoring and guiding me has been extremely valuable. I look forward to hearing back from you and potentially working with you this fall, as the OWL continues to help writers thrive.

Thank you for your consideration,
Eliana Duran